

**Students' enrollment
Regulation
of
Academy "Evolucion"**

Prishtinë

2018

Pursuant to Statute of Academy “Evolucion” hereinafter: „AE“) the Board of Directors (hereinafter: „BoD“) of the Academy “Evolucion” on its session held in Prishtina on 20.12.2018 adopted the following:

STUDENTS’ ENROLLMENT REGULATION OF THE ACADEMY “EVOLUCION”

Public competition for students’ enrollment

Article 1

Public competition for enrollment in study programs is announced by the Academy, in accordance with the Law, the Statute and this Regulation.

The content of the public competition for enrollment of students

Article 2

The public competition for enrollment of students in the first study year at the Academy comprises the following information:

- a. number of candidates;
- b. cost of studies for students (tuition fees);
- c. criteria for ranking candidates for enrollment;
- d. criteria for evaluation of the previous education results;
- e. methods of assessment of the knowledge and skills of candidates (entrance examination) applying for the relevant study program;
- f. scheduled time for the assessment of the candidates abilities for the relevant study program and the time of the announcement of the test results;

- g. advice on the appeal procedure and the procedure to protect the rights of the candidates dissatisfied with results of the entrance examination;
- h. due date by which the Academy has to make public the final list of accepted candidates;
- i. due dates for enrollment of accepted candidates.

Information about the public competition for enrollment of students in the first study year is announced by the Academy and published in at least one daily newspapers of Republic of Kosovo.

Final list of candidates

Article 3

- 1) When applying for the public competition, candidates must submit original documents in accordance with the competition conditions.
- 2) After having been verified by a competent body, the preliminary ranking list of all accepted and registered candidates is to be posted on the Academy notice board.
- 3) Candidates have the right to file an appeal to the ranking list referred to in Clause 2 of this Article within three days of its posting on the notice board.
- 4) A competent body of the Academy Department is obliged to make a decision upon the appeal referred to in Clause 3 of this Article within three days.
- 5) The Academy is required to announce the final list of all students enrolled according to all status criteria at the corresponding Departments two days after expiry of the date to make a decision upon the appeal.

Right to enroll in the Bachelor and Master level study cycle

Article 4

- 1) Students have the right to enroll in the study programs in the Bachelor and Master level study cycles according to the competition criteria.

2) For enrollment to particular study programs, the Academy may stipulate additional requirements in accordance with the Law, the Statute and these Rules.

Foreign citizens' right to enroll

Article 5

Foreign citizens have the right to enroll in the study programs at the Academy under the same conditions as citizens of Republic of Kosovo, in accordance with the Law and the Statute of the Academy.

Right to participate in the public competition prior to recognition of foreign qualifications

Article 6

1) Candidates who completed their high school/ Bachelor level studies education outside of Republic of Kosovo have the right to participate in the public competition for enrollment into the Bachelor level / Master level studies prior to having their foreign high school / Bachelor level diploma being recognized.

2) Candidates referred to in Clause 1 of this Article who meet the criteria of the public competition and are shortlisted for enrollment as candidates who passed the entrance examination within the approved quota of the students to enroll in the Academy, may enroll in the first study year after their previous qualifications have been recognized, by the beginning of the study year at latest.

3) In exceptional circumstances, candidates referred to in Clause 2 of this Article may conditionally enroll in the first study year even prior to having their previous qualifications recognized, with presentation of the document confirming that they have applied for recognition procedure and that they are not responsible for any delay in making the relevant decision thereof.

4) The procedure of validation or recognition of foreign educational certificates, diplomas and other public documents confirming completion or commencement of education is carried out in accordance with a specific law, or on the basis of bilateral or multilateral agreements binding for Republic of Kosovo.

Study contract

Article 7

The Academy as an institution and the student conclude a study contract which specifies their mutual rights and obligations, in accordance with the valid Academy regulation.

Article 8

This Regulation enters into force on 20.12.2008.

Chairman of the BoD

Besnik Shatri

